

Date

Dear South Carolina Recycling Survey Recipient:

Each county is required by law to annually report recycling activities for the previous fiscal year (July 1 – June 30) to the S.C. Department of Health and Environmental Control (DHEC). These reports provide information necessary for calculating state recycling and disposal rates.

South Carolina has a goal to recycle 40 percent of its municipal solid waste. Capturing business and industry recycling efforts are important in the effort to reach this goal as well as presenting an accurate picture of recycling in our state. In short, we need your help. Please complete the attached survey.

When filling out this survey, please remember the following:

- Only enter data for material (in tons) that was recycled in fiscal year (FY) 2013 (July 1, 2012 – June 30, 2013).
- The survey requests you identify recyclables as post-consumer (office packaging, employee-generated) or pre-consumer (manufacturing by-product/scrap). If you have questions regarding this distinction, please call 803-898-1324 or 1-800-768-7348.
- This survey is due back to your local government recycling coordinator by XXX.
- On-line reporting is available. Visit www.scdhec.gov/smartbusiness and click on “How Can I Report Recycling Efforts” for details.
- All information obtained by DHEC is kept confidential.

The information collected from companies such as yours allows county and state officials to assist recycling markets secure material and make effective solid waste management decisions as well as promote positive recycling efforts taking place in the state.

Thank you taking the time to complete this survey! If you have any questions, please do not hesitate to contact me at (phone #) or (e-mail address).

Sincerely,

XXX